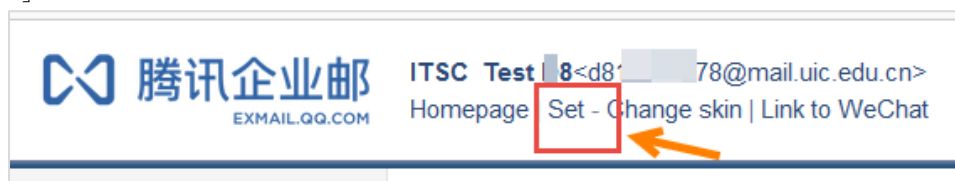


邮件搬家至【校友邮箱】指南 How to move mail to 【Alumni Mailbox】

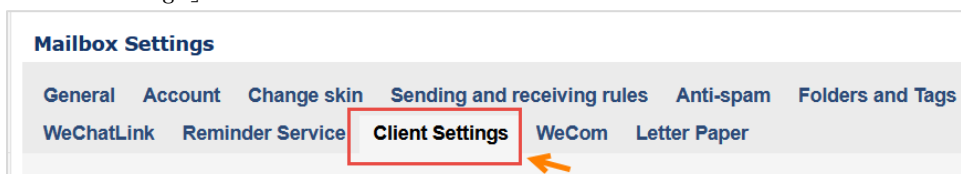
Ver: ITSC2023072401

1. 登录在校时原来的学生邮箱
Log in to the original student mailbox

- a) 进入设置
Click [Set]

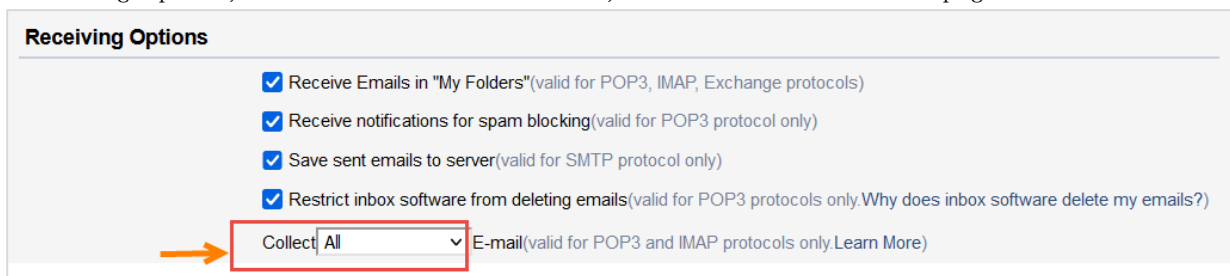


- b) 点击“客户端”设置
Click [Client Settings]

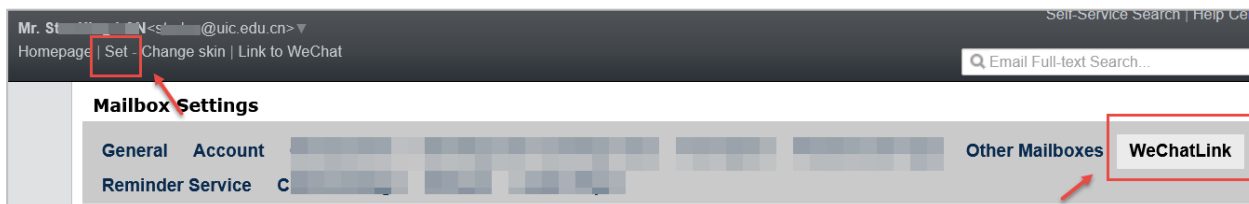


收取选项，确认选择收取**全部邮件**，并在页面点击保存

Receiving option, select collect all emails, and click save on the page



- c) 注意：如果邮箱绑定了**微信验证登录**的，请取消绑定，否则无法迁移邮件到校友邮箱
Note: If the mailbox is bound to wechat verification login, please cancel the binding, otherwise the email cannot be moved to the alumni mailbox



安全登录：取消绑定微信验证

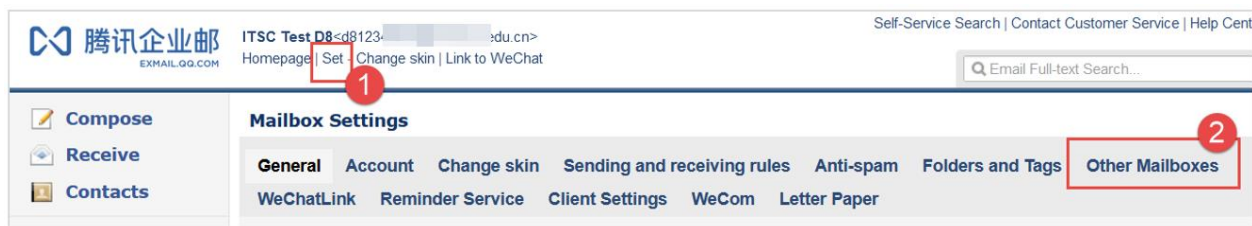
Secure Login: Disable security login

2. 登录校友邮箱

Log in to the alumni mailbox

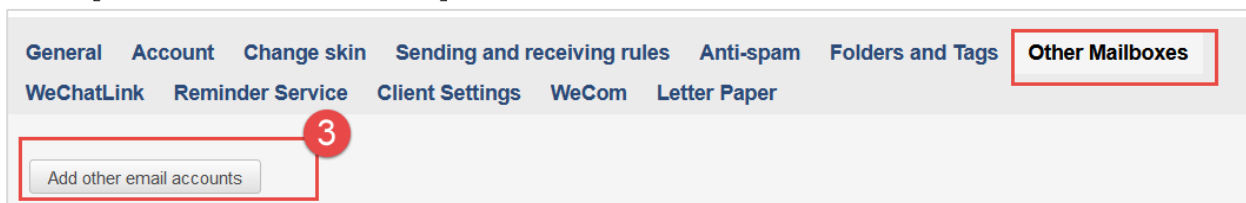
- a) 点击【设置】，然后点击【其他邮箱】

Click [Set], and then click [Other Mailboxes]



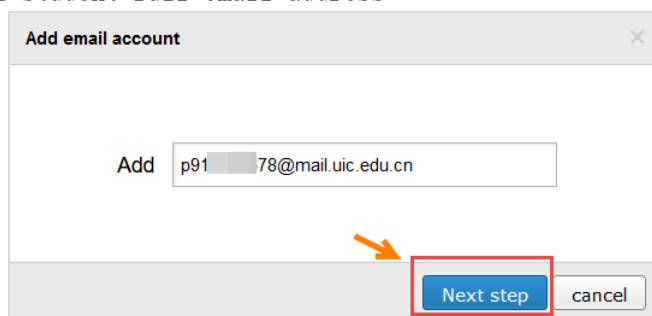
- b) 点击【添加其他邮箱账户】

Click [Add other email accounts]



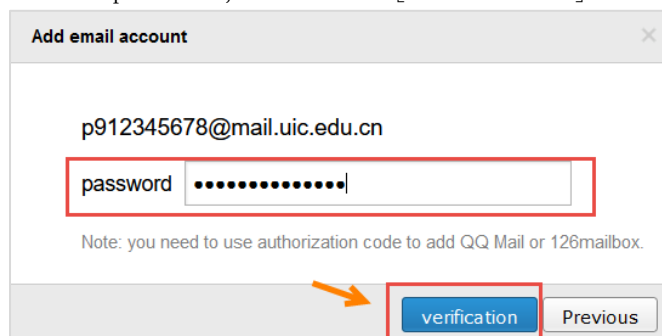
填写在校时原来的完整邮箱地址：（例如：xxxxxxx78@mail.uic.edu.cn）

Fill in the original student full email address



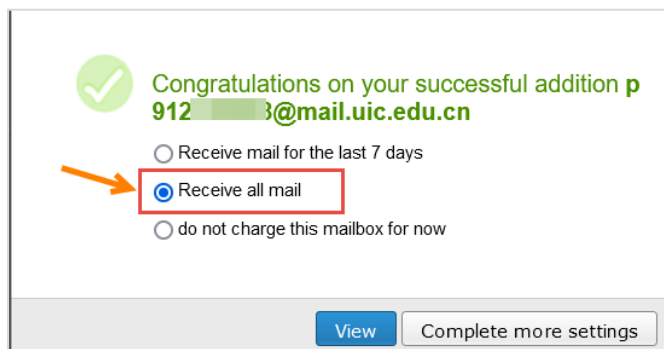
点击下一步，输入密码，点击【验证】：

Click Next step, enter the password, and click [Verification]:



- c) 验证成功后看到以下窗口，请选择：**收取全部邮件**：

After the verification is successful, you will see the following window, please select:
Receive all email:

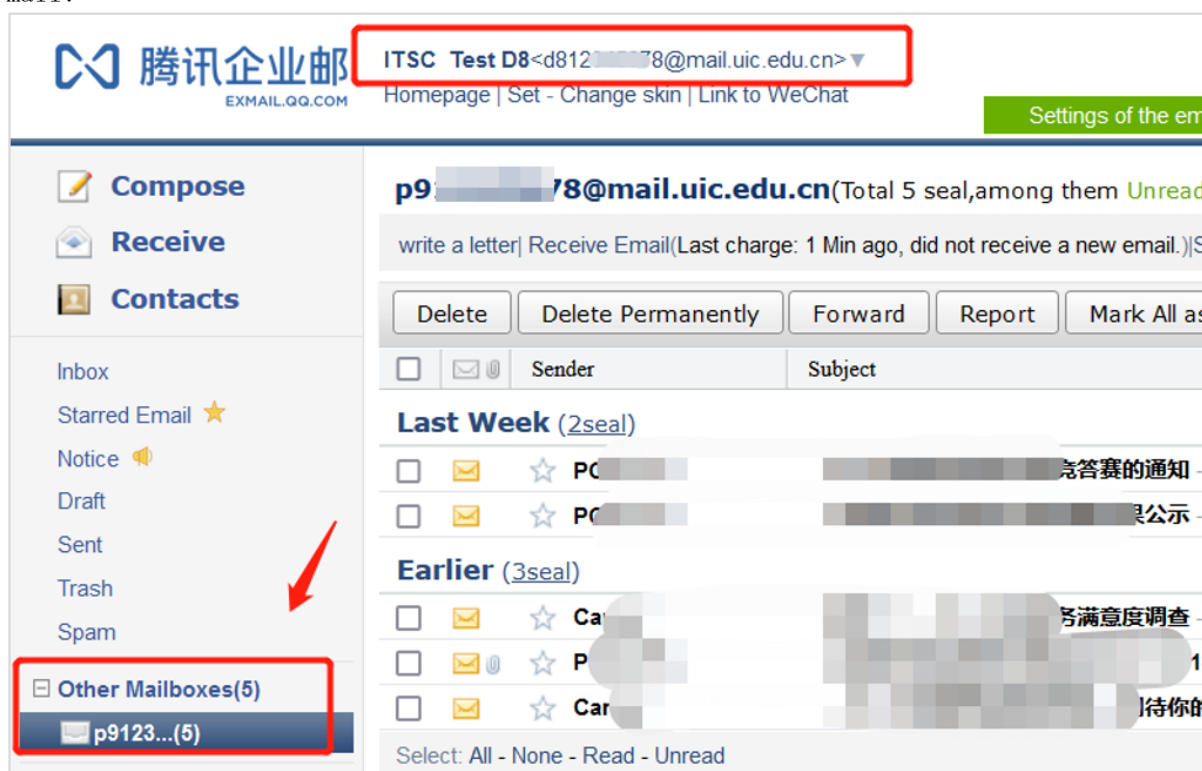


- d) 点击[View]查看，完成。

Click [View] and finish.

在邮箱首页左边菜单，其他邮箱，可看到迁移过来的邮件：

In the left menu of the mailbox homepage, other mailboxes, you can see the migrated mail:



The End.
Prepared by ITSC